



ADMISSION POLICY

Objective: At Barney Bears Nursery, we are committed to being accessible to the whole community. We operate a fair, transparent and consistent admissions procedure to ensure that all families are treated with respect and equality.

We actively promote our Equal Opportunities Policy and welcome children and families regardless of race, gender, disability, nationality, religion, cultural background or social circumstances.

Admissions Procedure

Applications and Waiting List

Places are allocated upon receipt of a completed application form. Application forms are placed on a waiting list when the nursery is at full-capacity. When spaces are available, as per the parents desired attendance, a space can be offered. Priority may be given to siblings of children currently attending Barney Bears Nursery

Attendance Arrangements

We aim to be as flexible as possible in arranging attendance patterns, taking into consideration the individual needs of each child and the requirements of their family.

Nursery Visits

We require all parents/carers to visit the Nursery prior to admission. This ensures families have the opportunity to become familiar with our environment, values, and team, and to ask any questions before their child begins.

Settling-In Period

Every child is offered a settling-in period to support a smooth and positive transition into nursery life. We recognise that children adjust to new environments at different rates. Our approach is child-centred, and we work in close partnership with parents/carers to ensure each child feels safe, secure and confident.

(Please refer to our Settling-In Procedure for further details.)

Required Documentation

Before a child can start at Barney Bears Nursery, the following must be completed:

- Personal Information Form
- Daily Routine Form
- Signed Terms and Conditions
- Health/Medical protocols – where applicable
- Funding Declaration Form – where applicable

This ensures that we have all necessary information to provide safe, appropriate, and personalised care from the outset.